



Critical Incident Policy

PURPOSE

The purpose of the policy is to ensure that there is a consistent and timely response in the event of a critical incident.

SCOPE

This policy applies to all staff at Langwarrin Park Primary School and provides guidelines for responding to critical incidents impacting the school.

DEFINITION

A critical incident is any event where a member of the school community is perceived to be at risk of harm. Langwarrin Park Primary may become directly or indirectly involved in a tragic or traumatic event. The incident may occur in the school environment or outside. It may involve staff, students or those close to them. The network of those involved in a traumatic event can be wide, especially if it directly involves the school.

POLICY

As soon as Langwarrin Park Primary becomes aware of a critical incident, a management team will be formed to assist with the response. The management team will follow Langwarrin Park Primary's critical incident procedures, including:

- Self harm/suicidal ideation (blue folder)
- Concerning sexual behaviour (purple folder)
- Death of a student, staff member or immediate family member as appropriate (black folder)
- Critical incidents not otherwise specified (red folder)

If a student reports any form of abuse (emotional, sexual, physical) staff will:

- Affirm the young person
- Under no circumstances investigate the matter
- Report to a Principal Class Officer or wellbeing team member as soon as practical.

MORE INFORMATION AND RESOURCES

DET Student Safety

<http://www.education.vic.gov.au/school/principals/spag/safety/Pages/safety.aspx>

DET Protection and Support

<http://www.education.vic.gov.au/school/principals/spag/safety/Pages/protection.aspx>

<http://www.education.vic.gov.au/school/teachers/health/Pages/safeminds.aspx>

REVIEW CYCLE AND EVALUATION

This policy was last updated on 28 May 2018 and is scheduled for review in May 2021