



LANGWARRIN PARK  
PRIMARY SCHOOL  
*Sculpting our future*

## ENROLMENT CHECKLIST FOR PARENTS

<b>Have you provided a copy of:</b>	✓
Birth Certificate (Original needs to be sighted)	
Immunisation Status Certificate	
Asthma Management Plan (If applicable)	
Anaphylaxis Management Plan (If applicable)	
Passport/Visa (If applicable)	
Court Order/Family Law Order (If applicable)	
Your Email Address (This is how we will contact you regarding <u>all</u> transition sessions)	
Copy of Working With Children Check Card (Required if assisting with classroom and other school activities)	

It is a legal requirement to provide a copy of the **birth certificate** and a **school entry immunisation status certificate** when enrolling into a Victorian primary school. Please note we will need to sight the original Birth certificate.

You will automatically receive a history statement from Australian Childhood Immunisation Register (ACIR) after your child has completed the four- year-old vaccine. This history statement is used as the school entry immunisation status certificate.

If for some reason your child's immunisation records are incomplete or missing, you can obtain a copy from ACIR via:

- Telephone 1800 653 809
- Medicare Online account through [myGov](#) or the [Express plus Medicare](#) mobile app

If your child has never been vaccinated or was vaccinated overseas, then contact your GP or local council immunisation service who will be able to assist you in obtaining a school entry immunisation status certificate.

**Please Note: The school is unable to complete your child's enrolment until a copy of the birth certificate as well as a school entry immunisation status certificate has been received.**

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*Sculpture "Achievement" by John Ahearn*